
Maryland Orchid Society | Board Meeting Minutes

Thursday – October 25, 2012

Board Members Present

Eric Wiles – President
Sarah Spence – Vice President
Sarah Hurdel – Secretary
Mary Chiu – Controller
Chris Zajac – Director
Gregg Custis – Director
Laura Sobelman – Newsletter
Valerie Lowe – Away Shows, AOS/ODC
David Smith – Education
Marilyn Lauffer – Membership
Norma Lynch – Library
Joan Roderick- Show
Bill Ellis – Auction
Clark Riley – Website

Call To Order – Eric Wiles

- The meeting was brought to order at 7:54 PM.
- The hosts for the meeting, Lou and Barbara Buck, were thanked for their hospitality.

July Minutes – Sarah Hurdel

- Minutes from July were reviewed and approved.

Financials

- Mary Chiu reported that there were omissions in the year-end report, and current report should be considered a draft.
- Arrangements for the charge machines have been made, and Lee Lundy has provided documentation to Bank of America Services of non-profit status.
- Clark Riley has also uploaded a copy of the non-profit certificate to the website, should it be needed in the future.

Standing Committees

Away Shows – Valerie Lowe

- Valerie reports that we received Best Society Exhibit, the ODC award, and the AOS Show Trophy at the both the NCOS and SOS shows.
- The SEPOS show has a new location at the National Academy of Sciences in Philadelphia. Setup will be April 11th, and teardown of exhibits will be on April 14th.

- Valerie announced that she will not be able to install the exhibit at the SEPOS show – and we will need to find someone else to fill in if we are going to participate.

AOS/ODC – Valerie Lowe

- NCJC is in need of funds. Valerie motioned to make a \$500 donation. The Motion was seconded and approved by voice vote.

Auction – Bill Ellis

- Bill has ordered \$1,500 in plants, split between H&R, Little Greenhouse and Carmela.
- The Auctioneers will be Eric Wiles, Clark Riley, Bob Marshall, and Les Werner.
- Bill suggested that we should check the roster to make sure people without email addresses are not left out of postcard mailing.
- Norma Lynch suggests opening up plant donations to non-orchids. After discussion it was agreed that we should consider doing so for next year's auction.

Activities – Eric Wiles

- Nothing to report

Hospitality – Margaret Smith (absent)

- Nothing new to report.
- Eric reminded the directors that it is also part of their job to greet new members at the monthly meetings.

House – Jamie Riegel (absent)

- Nothing to report

Library – Norma Lynch

- To make space in the library cabinets, Norma proposes offering magazines for sale at the monthly meeting auction.
- Norma would like members offering books for sale at the meeting auction to consult with her first to see if they might be purchased for the MOS library.
- Eric motioned to retain periodicals for 5 years then offer for auction, sales or donation at the discretion of the librarian. The motion was seconded and passed by voice vote.
- Norma would like suggestions for additions to the library.
- She reports that the bibliography for website has been updated.

Membership – Marilyn Lauffer

- Marilyn reports that there are currently 105 members, including life members and new members from Show/Workshop.

Newsletter – Laura Sobelman

- Laura reports that deadlines are being met, thanks in part to Sarah Spence helping to keep things on schedule.

Program –

- Deborah Dade was announced as the new program chair.

Refreshments – Barbara Buck

- Nothing new to report.
- Several board members agree that fruit and vegetables were a good addition to the refreshment table.

Show – Bill Scharf (absent), Joan Roderick

- Joan requested help for the show banquet.
- Eric Wiles motioned to create a Show Banquet special committee to be headed by Joan Roderick, which was seconded and passed by voice vote.
- A Show setup special committee headed by Lou Buck was proposed, seconded and passed by voice vote.
- The Staging setup date for the show will be March 5th, Exhibit setup on March 6th, with judging and the Preview Party taking place on the 7th.
- Most of the vendors will be the same, but Bill is still looking for new vendors, and is open to suggestions. J&L is still undecided.

Show Table – Tom McBride (absent)

- Nothing to report.

Sunshine – Janice Mazur

- Wedding congrats were sent to Bill and Sandy Soyke.
- Get well cards need to be sent to John Dunning and Margaret Smith.

Website – Clark Riley

- Clark reports that communication with Laura regarding newsletter updates is good.

Education - David Smith

- David would like to give out hand-outs at the education corner for each meeting. He would like input regarding possible topics. He also presented list of ways for people to help out at show and the meeting.
- Sarah Hurdel is scheduled to speak on Phalaenopsis Species.

Special Committees

Finance – Bill Scharf (absent), Gary Smith (absent), Chris Zajac

- Mary Chiu will convene a finance committee meeting.

Mentoring – Bill Ellis

- Design of Mentor ribbons was discussed and will be ordered from Stineman Ribbon Company by Sarah Hurdel.

Special Committees, continued

Recognition – Eric Wiles, Gary Smith (absent), Bill Scharf (absent)

- Two nominations for Certificates of Appreciation were made, and were passed by voice vote.
- A nomination for the AOS Diamond Award was made, and passed by voice vote.

Website Redesign – Gary Smith, Bill Scharf (absent)

- Nothing to report.

Old Business

- Discussion of the need for a Communication committee continued, but there was no progress on finding a committee chair.

New Business

- Bill Ellis will no longer be serving as auction chair, and a replacement will be needed.
- Clark Riley would like his speaker fee to go to the NCJC.
- Sarah Spence will be setting up an educational exhibit featuring orchids, at the Baltimore City Community College Science Fair in November. Eric motioned that MOS would encourage plant donations and supports the event with reciprocation of advertisement for the society. The motion was seconded and passed by voice vote.
- Laura Sobelman suggested a table drape for events with the MOS logo. It was agreed that this was worth pursuing, and Chris Zajac volunteered that his wife may be able to produce one.
- Eric Wiles expressed interest in MOS sponsoring an award for Orchids at the Maryland State Fair. Sarah Spence volunteered to look into this.
- Eric began a discussion on changing the board meeting schedule to meet more frequently during the regular meeting season. This was discussed, but more input was needed and no decision was made at this time.
- Eric also began a discussion by asking for suggestions for solving problems surrounding the beginning of a new Presidents' term and the need for continuity of committee chairs positions during the change-over. He suggested that staggering the terms may be a solution.

Next Meeting

- Next board meeting is scheduled for Thursday, January 24, 6:30 PM at the home of Sarah Spence.

The meeting was adjourned at 10:35 PM