

Maryland Orchid Society
Board of Trustees Meeting
January 26, 2012

Minutes

Board Members Present –

Bill Scharf – President, Show Co-Chair., Mentoring
Eric Wiles – Vice President, Education and Activities, Recognition
Sarah Spence – Secretary
Gary Smith – Past President
Valerie Lowe – Away Shows, AOS/ODC
Bill Ellis - Auction
Jamie Riegel – House
Laura Sobelman – Director, Newsletter
Tom McBride – Show Table
Marilyn Lauffer – Membership
Janice Mazur – Sunshine
Joan Roderick – Show Co-Chair
Clark Riley – Website

Call to Order – Bill Scharf

- The meeting was brought to order at 7:35 PM. The agenda was distributed.
- The hostess for this meeting, Sarah Spence, was thanked for her hospitality.

October Minutes – Sarah Spence

- The October minutes were discussed, amended and approved.

Financials

Treasurer's Report – Account Summary – Patti Kelt (absent)

- Bill presented Patti's report. There were questions about the dates for the "schedule of income and expense" report as submitted for September 1, 2011 through December 31, 2012. Bill will discuss this with Patti as the dates should be September 1 through December 31, for 2010 and 2011. (Document "A" attached to these minutes.)

Controller's Report – Financial Condition/T. Rowe Price - Mary Chiu; Bill Scharf; Sarah Spence

- T. Rowe Price has asked for "additional" documentation in the form of a corporate resolution "that identifies the current individuals authorized to act on the account".
- Lee Lundy crafted a "certificate" containing the "resolution" that will be signed by Sarah Spence, Secretary.
- Board members reviewed the "certificate" with the "resolution" document and made note of a typing error to be corrected. Valerie motioned to accept the document with correction. Janice seconded the motion and it was approved unanimously. (Document "B" attached to these minutes.)

Standing Committees – Budgets; Board-level Issues

Away Shows – Valerie Lowe

- SEPOS set-up at Longwood Gardens is scheduled for March 22. This is the last show of this season.

AOS/ODC – Valerie Lowe

- AOS is in need of money. They are moving in with the Fairchild Tropical Botanic Garden as tenants. Valerie Lowe recommended a donation of \$500 to help defray bills.
- There was discussion among the Board about AOS's problems and the need for AOS to be more forthcoming concerning their needs.
- Tom made a motion to donate \$500.00. Eric seconded and the motion was unanimously approved.
- ODC – no report.

Auction – Bill Ellis

- Bill will check contract for date of 2012 scheduled auction at the Dewey Lowman American Legion Post. Tentatively scheduled for two weeks before Thanksgiving weekend.
- There was discussion concerning low MOS member participation and the feasibility of future auction events. All agreed that more members should be encouraged to actively participate and purchase plants.

Education and Activities – Eric Wiles

- Trip to Al's Orchid and Greenhouse in Leesburg, VA scheduled for Saturday, January 28 for 10 – 4.
- February Education Corner features Valerie Lowe discussing “tips” for set-up and artistic arrangement of displays in the annual MOS show coming up in March.
- Future topics for the Educational Corner include “orchid nomenclature” and “virus”.
- The annual orchid workshop is scheduled for Saturday, April 14 at St. David's Church.

Hospitality – Margaret Smith (absent)

- No report at this time.

House – Jamie Riegel

- It was suggested that a sturdy “TV tray table” with a “power strip” attached, could be used as a projector stand. This could be folded and stored in the metal cabinet.

Library – Norma Lynch (absent)

- No report at this time.

Membership – Marilyn Lauffer

- 115 memberships at this time. New membership forms have been made. Recruitment and workshop fliers are necessary for the March show and sale.

Newsletter – Laura Sobelman

- “Thanks” to all for timely submission of articles and information for the newsletter.

Program – Gary Smith

- Tentative schedule of programs:
 - February is open. Since Valerie is presenting the Education Corner in February, maybe she will agree to present a program on “judging”.
 - March program will be a “panel” of members discussing their growing methods and answering questions.
 - April – Dr. Rubin Sauleda
 - May – open
 - June – Erich Michel

Refreshments – Barbara Buck (absent)

- No report at this time.
- All members agreed that the addition of fruit and vegetables to the snack table was appreciated.

Show – Bill Scharf; Joan Roderick

- Joan will continue to investigate the procurement of “sponsors” for the 2013 show.
- A menu was suggested utilizing the services of Wegman's or Johansen's in Westminster.
- Bill reports that the sale will be closing at 6:00 PM on Friday evening and that there will be no Federated Gardens event.
- J and L Orchids will be a new addition to the group of vendors that participated last year.
- Next Show Committee meeting is scheduled for February 1, 2012.

Show Table – Tom McBride

- Tom reports that show table participation “is great”. Average number of plants on show table is 151 -153 per month. Thanks to all participants and all volunteer judges.

Sunshine – Janice Mazur

- A card was sent to Thomas Fox, Lou Vadorsky's friend.

Website – Clark Riley

- Clark thanks Laura for her Newsletter reminders and for getting it published a week ahead of the monthly meeting.

Special Committees –

Finance – Bill Scharf; Patti Kelt (absent)

- Finance Committee will be appointed at the end of Patti's term, when a new Treasurer is elected.

Mentoring – Bill Ellis

- Bill will re-introduce the "mentoring" project at the next monthly meeting. It was suggested that "mentors" be identified with some type of visible indicator, possibly a green "Mentor" ribbon, that can be attached to name badge.

Recognition – Eric Wiles; Gary Smith; Bill Scharf

- No report at this time.

Website Redesign – Gary Smith; Bill Scharf

- No activity to report at this time.

Old Business – All

Projector Stand – Jamie Riegle; Bill Scharf – refer to Jamie's report in "House" minutes.

New Business – All

- Valerie reports that the National Capital Judging Center is in need of money. There was discussion on what the funds are to be used for. Valerie will check into this.

Next Meeting – All

- Next board meeting is scheduled for Thursday, April 12, 2012, 6:30 PM at the home of Marilyn Lauffer.

Meeting adjourned at 9:35 PM.

Respectfully submitted,
Sarah Hurdel, Secretary

