

Maryland Orchid Society
Board of Trustees Meeting
July 28, 2011
Minutes

Board Members Present –

Bill Scharf – President, Show Co-Chair., Mentoring
Sarah Spence – Secretary
Mary Chiu – Controller
Gary Smith – Past President
Valerie Lowe – Away Shows, AOS/ODC
Jamie Riegel – House
Bill Ellis - Auction
Barbara Buck – Refreshments
Tom McBride – Show Table
Norma Lynch – Library
Marilyn Lauffer – Membership
Laura Sobelman – Director, Newsletter
Margaret Smith – Hospitality

Other Members Present –

Sarah Hurdel
David Smith
Lou Buck

Call to Order – Bill Scharf

- The meeting was brought to order at 7:35 PM. The agenda to be approved was distributed. Draft minutes from February 8, 2011 and April 28, 2011 were e-mailed prior to this meeting for review and approval.
- Agenda for this meeting was approved. The host and hostess for this meeting, David and Margaret Smith, were thanked for their hospitality.

February 8, 2011 and April 28, 2011 Minutes – Sarah Spence

- Minutes for February 8, 2011 and April 28, 2011 were approved.

Financials –

Treasurer's Report – Account Summary – Patti Kelt (absent)

- No report at this time. Bill Scharf will forward as soon as he receives a report from Patti.

Controller – Financial Condition – Mary Chiu

- Accounts are in order. Banking accounts have been switched from SunTrust Bank to Bank of America to avoid fees.
- “On-line” banking, discussed at April meeting, may not be necessary.
- Insurance has been renewed; cost is up by 20%.
- Financial review is on hold until a new Treasurer is elected.

Standing Committees – Budgets; Board-Level Issues

Away Shows; AOS/ODC – Valerie Lowe

- NCOS Show Oct. 6-10
- Susquehanna Show Oct. 20-23

- Merit Huntington Symposium – Oct. 26-30 at Virginia Beach, VA.
- AOS – The updated web-site still has “bugs” and work to correct is in process.

Auction – Bill Ellis

- Dewey Lowman Hall has been secured for Nov. 12, 2011 and for the next 3 years at \$600.00 per year. This fee also includes food.
- Bill proposes a budget the same as last year, \$1800.00-\$2000.00 for the purchase of orchids for the auction.
- Clark Riley will serve as Auctioneer and Sarah Hurdel will operate the projector.
- There is a need for additional lighting.

Hospitality – Margaret Smith

- Margaret has purchased a new roll of tickets used for the monthly door prize.

House – Jamie Riegler

- Note: The October 20, 2011 meeting has been rescheduled to Wednesday, October 19, 2011 due to the Jewish holiday.
- Jamie expressed the need for additional 8’ tables. Bill will discuss this need and several options with the First Christian Church.
- The lock on one of the storage cabinets needs repair. Lou Buck has volunteered to look into this problem.

Library – Norma Lynch

- Norma has completed the inventory of books in the MOS library. She distributed to Board members in attendance a “MOS Library Status as of July, 2011”.
- There are 39 missing books. It was suggested that a request to return books should be placed in the Newsletter and on the web-site.
- There are 11 duplicate books. It was suggested that duplicates be auctioned at monthly meetings.
- Norma has requested MOS members send her suggestions and requests for purchase of specific book titles and other media. Tom McBride suggested a specific DVD and Clark Riley ordered it immediately as we spoke.
- Norma’s budget for books and other media is \$500.00.
- Valerie Lowe collected a variety of “culture sheets” and gave them to Sarah Spence for duplication.

Membership – Marilyn Lauffer

- At present there are 152 MOS members. Renewals will be sent out this month.
- A proposal was made to eliminate the \$10.00 membership fee for persons joining in March or April and institute a \$20.00 membership fee that will cover through August of the following year. A motion was made to accept this proposal, by Tom McBride and it was seconded by Barbara Buck; all approved and the motion was carried.

Newsletter – Laura Sobelman

- It was discussed and agreed that the Newsletter will include announcements of upcoming Shows, the October meeting date change, the November auction, and changes in library policies.

Program – Sue Spicer (absent)

- Bill Scharf asked for suggestions and ideas for future speakers and programs for the monthly meetings.
- There was discussion concerning the possibility of forming a Program Committee. Bill will discuss this with Sue.

Refreshments – Barbara Buck

- Everything continues to be OK in the refreshment department.
- Sarah Spence suggested the addition of fruit and/or a vegetable tray in addition to “sweets” to accommodate dieters and diabetics.

Show – Bill Scharf/Joan Roderick

- MOS 2012 Show, March 7 – 11, 2012
- Bill states that the Home and Garden Show is closing on Friday night at 6:00 PM rather than 9:00 PM. However, the Federated Garden Club is holding their cocktail party on Friday evening from 6:00 PM to 8:00 PM and Bill will look into MOS being able to sell to them during that time.

Sunshine – Janice Mazur (absent)

- Bill reports that Janice is sick.

Special Committees

Finance – Bill Scharf/Patti Kelt (absent)

- Patti Kelt has requested replacement as Treasurer.
- Formation of the Finance Review Committee will be placed on hold until a replacement for Patti can be found.

Mentoring – Bill Ellis/Bill Scharf

- Attendance at the Members Repotting Workshop was down from last year.

Recognition – Eric Wiles (absent)/Gary Smith/Bill Scharf

- The presentation of the Orchid Digest Diamond Award and Letter of Recognition was made to Cyrus Swett at the May meeting.

Website Redesign – Gary Smith/Bill Scharf

- No activity this period.

Old Business – All

- Nothing to report at this time.

New Business – All

Member Recognition - Life Membership Vote – all Board members

- A vote was taken for nominees David and Margaret Smith. 12 votes were counted by Bill Scharf and recounted by Sarah Spence. The vote was unanimous for Life Membership for David and Margaret Smith. Congratulations!
- A vote was taken for nominee Thomas McBride. 14 votes were counted by Bill Scharf and recounted by Sarah Spence. The vote was unanimous for Life Membership for Thomas McBride. Congratulations!
- Another letter was presented to Bill Scharf from Barbara Buck, nominating Valerie Lowe for Life Membership. A vote will be taken at the next MOS Board meeting.

Next Meeting – All

- October 27, 2011, 6:30 PM at the home of Barbara and Lou Buck.

Meeting adjourned at 10:00 PM.

Respectfully submitted,
Sarah L. Spence, Secretary