

DRAFT
Maryland Orchid Society
Board of Trustees Meeting
April 28, 2011
Minutes

Board Members Present –

Bill Scharf - President, Show Co-Chair, Mentoring
Sarah Spence - Secretary
Mary Chiu - Controller
Gary Smith - Past President
Valerie Lowe - Away Shows, AOS/ODC
Jamie Riegel - House
Barbara Buck - Refreshments
Janice Mazur - Sunshine
Bill Ellis - Auction, Mentoring
Tom McBride – Show Table
Norma Lynch – Library
Joan Roderick – Show Co-Chair
Margaret Smith – Hospitality

Other Members Present –

Lou Buck
David Smith
Lee Lundy

Call to Order – Bill Scharf

- The meeting was brought to order by Bill Scharf at 7:35 PM. The agenda and minutes to be approved were distributed.
- The host and hostess for this meeting, Lou and Barbara Buck, were thanked for their hospitality.

February 8, 2011 Minutes – Sarah Spence

- In an attempt to expedite the meeting, February minutes were sent out to Board members by e-mail, two weeks prior to this meeting. This method was suggested for trial at the February meeting. “Hard” copies of the February minutes were also provided. Some members did not preview the e-mailed minutes, so it was decided to postpone the February minutes until the end of this meeting.
- Amendment and approval of February minutes were forgotten at the end of this meeting so will be postponed and addressed at the July 2011 board meeting.

Financials –

Treasurer’s Report – Account Summary – Patti Kelt (absent)

- Patti submitted her report to Bill Scharf prior to this meeting. “Hard” copies were made and distributed to board members for informative purposes.

Controller’s Report – Financial Condition – Mary Chiu

- Mary pointed out that the rental cost has not show up as yet on the expense report
- The March Show receipts were nearly equal to those of 2010.
- The need for “on-line” banking access with Bank of America was discussed. This access will be limited to the Treasurer and Controller. Gary Smith will work with Mary on setting up an e-mail address for a small business “on-line” account.

DRAFT

Standing Committees – Budgets; Board-level Issues

Away Shows; AOS/ODC – Valerie Lowe

- SEPOS – MOS will take the 100 sq. ft. formerly occupied by Waldorf, at the Longwood Gardens show next year.
- Susquehanna Show Oct. 20-23
- NCOS Show Oct. 6-10
- MOS is now an “affiliated society” on the AOS e-mail list.

Auction – Bill Ellis

- The new venue and date change appeared to be liked by all.
- The new site price has doubled to \$800.00. Options were discussed and it was suggested that MOS offer to contract for 3 years at \$600.00 per year.

Education and Activities – Eric Wiles (absent)

- The Spring Workshop was a success. There was discussion of possibly changing the venue to Cylburn.
- The Members Only Potting Workshop is scheduled for June 25 at the home of David and Margaret Smith.

Hospitality – Margaret Smith

- Nothing to report at this time.

House – Jamie Riegler

- Note – The October 20, 2011 meeting will need to be moved to Wednesday, October 19, 2011 due to the Jewish holidays.
- The digital projector has been found!

Library – Norma Lynch

- The problem of missing books was discussed. It will be announced at the May meeting that all books should be returned at the June meeting or can be dropped off at the Little Greenhouse so that an inventory can be completed over the summer break.
- The supply of “culture” sheet is running low. Sarah Spence has volunteered to make copies if she can be supplied with originals. Valerie Lowe volunteered to collect originals.

Membership – Marilyn Lauffer (absent)

- We currently have 149 members!

Newsletter – Laura Sobelman (absent)

- “Kudos” again to Laura for a job well done!
- Issues of timing for submission of articles/information and publication are again discussed.

Program – Sue Spicer (absent)

- A speaker for the May meeting has been scheduled. Speaker is still needed for the June meeting.

Refreshments – Barbara Buck

- Everything is OK in the refreshment department!

Show – Bill Scharf; Joan Roderick

- MOS 2012 Show – March 7 – 11.
- Increase in the number of vendors. J & L is scheduled.

DRAFT

- There was discussion about offering show vendors only, commercial ad space in the MOS newsletter. There would be a limit on the time the ad would run so as not to conflict with the show. This idea needs more thought. We will check with Laura at the July board meeting.
- Joan will look into the possibility of “sponsors”.

Show Table – Tom McBride

- Tom states that the Dendrobium category is “coming along” and combining the two Greenhouse categories seems to be working.
- Volunteers for judging of show table are needed.

Sunshine – Janice Mazur

- Two (2) cards have been sent this quarter.
- Please notify Janice of member illness or other events.

Special Committees

Finance – Bill Scharf; Patti Kelt (absent)

- One member has been appointed to the Finance Committee. Bill is looking for two more.
- Patti Kelt has requested replacement as Treasurer.

Mentoring – Bill Ellis; Bill Scharf

- Mentoring Program will be a topic of the “President’s Letter” in the May newsletter.

Recognition – Eric Wiles (absent); Gary Smith; Bill Scharf

- Draft of Letter of Recognition will be completed and presentation will be made at the end of this membership year.

Old Business – All

Meeting Venue – Bill Scharf; Tom McBride

- Rent on current location has been paid through December, 2011.
- Possible use of Baltimore County Center for Maryland Agriculture to be investigated.

New Business – All

Member Recognition – Bill Scharf

- 3 nominations for “Life Membership” have been received...David and Margaret Smith by Barbara Buck and Tom McBride by Jamie Riegle.
- Vote will take place at the July board meeting.

Next Meeting – All

- July 28, 2011, 6:30 PM at the home of David and Margaret Smith.

Meeting adjourned at 10:25 PM.

Respectfully Submitted,
Sarah L. Spence, Secretary